



NOTICE OF THE THIRD ANNUAL GENERAL MEETING (AGM)

Notice is hereby given that the Third Annual General Meeting (AGM) of the Members of **APAC FINANCIAL SERVICES PRIVATE LIMITED** (the "Company") will be held on Friday, August 28, 2020 at 11:00 a.m. through Video Conference (VC) facility / Other Audio Visual Means (OAVM) facility In terms of circular issued by Ministry of Corporate Affairs (MCA) dated May 5, 2020 at the registered office of the Company situated at First Floor, Ashford Centre, Shankar Rao Naram Marg, Lower Parel – West, Mumbai- 400 013 to transact the following business:

ORDINARY BUSINESS:

Item No. 1: Adoption of Accounts:

- a. **To receive, consider, approve and adopt the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2020 and the report of the Board of Directors and Auditors thereon.**

To consider and, if thought fit, to pass, with or without modification(s) the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT the standalone audited accounts for the financial year 2019-2020 and the notes and annexures thereto and the report of the Board of Directors and Auditors thereon as placed before the members be and is hereby approved and adopted.

RESOLVED FURTHER THAT, any of the Directors of the Company be and are hereby severally authorised to do all such acts, deeds and things as may be deemed necessary to give full effect to the aforesaid resolution"

- b. **To receive, consider, approve and adopt the Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2020 together with the Report of the Auditors thereon.**

To consider and, if thought fit, to pass, with or without modification(s) the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT the consolidated audited accounts for the financial year 2019-2020 and the notes and annexures thereto and the report of the Auditors thereon as placed before the members be and is hereby approved and adopted.

RESOLVED FURTHER THAT, any of the Directors of the Company be and are hereby severally authorised to do all such acts, deeds and things as may be deemed necessary to give full effect to the aforesaid resolution"

**By Order of the Board
For APAC Financial Services Private Limited**

**Anand Asawa
Company Secretary
Membership No. ACS - 23299**



Registered Office Address:

First Floor, Ashford Centre,
Shankarrao Naram Marg,
Lower Parel – West,
Mumbai – 400 013.

APAC Financial Services Private Limited

First Floor, Ashford Centre, Shankar Rao Naram Marg, Lower Parel (W), Mumbai-400013
CIN-U65999MH2017PTC294664

Email: contactus@apacfin.com | Tel.: 022 - 6749 9759



NOTES:

1. Pursuant to the General Circular No. 20/2020 dated May 05, 2020 read with Circular No. 14/2020 dated April 08, 2020, issued by the Ministry of Corporate Affairs, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, the Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and participate thereat and cast their votes at the AGM.
2. In view of the massive outbreak of the COVID-19 pandemic, social distancing is to be a pre-requisite and pursuant to the General Circular No. 20/2020 dated May 05, 2020, issued by the Ministry of Corporate Affairs, physical attendance of the Members to the AGM venue is not required. Hence, Members have to attend and participate in the ensuing AGM through VC/OAVM.
3. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice.
4. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
5. The Members will be allowed to pose questions during the course of the Meeting. The queries can also be given in advance at anand.asawa@apacfin.com.
6. Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013, setting out material facts in respect of the item no. 2 is annexed hereto.
7. AGM has been convened through VC/OAVM in compliance with the applicable provisions of the Companies Act, 2013 read with MCA Circular No. 20/2020 dated May 05, 2020.
8. All relevant documents referred to in this notice and the explanatory statement will be available for inspection by the members at the registered office of the Company during normal business hours on all working days (except Saturday(s) and Sunday(s) and public holiday(s)) up to the date of the AGM and during the continuance of AGM.

INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

1. An Invitation to join the AGM will be sent to the Members on their registered email IDs latest by Tuesday, August 25, 2020.
2. Members may attend the AGM, by following the invitation link sent to their registered email ID. Members will be able to locate Meeting ID/ Password/ and JOIN MEETING tab. By Clicking on JOIN MEETING, they will be redirected to Meeting Room via browser or by running Temporary Application. In order to join the Meeting, follow the step and provide the required details (mentioned above – Meeting Id/Password/Email Address) and Join the Meeting. Members are encouraged to join the Meeting through Laptops for better experience.

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3. In case of Android/Iphone connection, Participants will be required to download and Install the appropriate application as given in the mail to them. Application may be downloaded from Google Play Store/ App Store.
4. Further Members will be required to allow Camera and use Internet audio settings as and when asked while setting up the meeting on Mobile App.
5. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
6. The helpline number for joining the Meeting through Electronic Mode will be provided in the Meeting Invitation which will be sent to the eligible applicants.

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ATTENDANCE SLIP

PLEASE FILL THE ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING HALL.

Joint shareholders may obtain additional slips on request.

Master Folio No:	
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NAME AND ADDRESS OF SHAREHOLDER: _____

NAME OF PROXYHOLDER: _____

NO. OF SHARES HELD: _____

I hereby record my presence at the 3rd Annual General Meeting of the Members of **APAC FINANCIAL SERVICES PRIVATE LIMITED** held on Friday, August 28, 2020 at 11:00 a.m. through Video Conference (VC) facility / Other Audio Visual Means (OAVM) facility In terms of circular issued by Ministry of Corporate Affairs (MCA) dated May 5, 2020 at the registered office of the Company situated at the registered office of the Company situated at First Floor, Ashford Centre, Shankar Rao Naram Marg, Lower Parel – West, Mumbai – 400 013, Maharashtra, India.

Signature of the Shareholder or Proxy _____

Notes:

- (1) Members/Proxy holders are requested to produce the attendance slip duly signed for admission to the Meeting hall.
- (2) Members are requested to bring their copies of Annual Report for reference at the Meeting hall.

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MAP FOR AGM VENUE

In view of the extraordinary circumstances due to COVID-19 pandemic prevailing in the country, MCA vide its Circular No. 20/2020 had clarified that social distancing is a pre-requisite in the current scenario and in reference to clarifications/ Guidance on applicability of Secretarial Standards on General Meetings (SS-2) dated April 15, 2020, the Company will hold the AGM through VC/OAVM, without the physical presence of the Members at First Floor, Ashford Centre, Shankar Rao Naram Marg, Lower Parel – West, Mumbai-400 013. In view of the directions from MCA, the Meeting is being convened through VC/OAVM and physical presence of the Members are not required at the venue and that the proceedings of the AGM conducted shall be deemed to be made at this venue.

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